



MOVING CHECKLIST

TAKE THE STRESS OUT OF MOVING

Here is a list of essential tasks as well as the ideal times to conduct them. My goal is to provide you with the resources you need for a successful move.

6-8 WEEKS BEFORE MOVING

- ☐ Budget for moving expenses and obtain estimates from moving companies
- ☐ Call insurance companies to identify record changes
- ☐ Cancel or transfer gym, club & organization memberships
- ☐ Compile medical and dental records, ask for referrals in your new location
- ☐ Arrange transfer of any school records
- ☐ Consider moving/shipping options for valuable items
- ☐ Donate, discard or sell items online or at a yard sale

3-5 WEEKS BEFORE MOVING

- ☐ Order moving supplies and boxes
- ☐ Begin packing items not frequently used, label boxes with contents and room
- ☐ File a change of address form with the USPS
- ☐ Notify utility companies of your move
- ☐ Plan moving options for pets, plants, and oversized items

TWO WEEKS BEFORE MOVING

- ☐ Plan meals that use up pantry items
- ☐ Assemble important household information for the next owner
- ☐ Notify professional services of your move (doctors, dentists, health insurance providers etc.)
- ☐ Notify your services and accounts (credit cards, bank, credit union, auto & finance companies etc.)
- ☐ Identify and notify government offices of your move

ONE WEEK BEFORE MOVING

- ☐ Review/finalize details with moving company
- ☐ Print copies of bill of lading (BOL) to keep on file
- ☐ Send change of address cards to friends and family
- ☐ Measure furniture and doorways to determine fit

MOVING DAY

- ☐ Leave a forwarding address at old address
- ☐ Place floor, carpet and door frame protectors in new home
- ☐ Check rooms and closets to ensure nothing is left behind
- ☐ Keep all receipts and documents organized in a secure location

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